



The MBC of NSW Inc

2020 - 2021 AGM Meeting

Held on 14.12.21 at Auburn Tennis Club – 7.00pm

Open Time: 7.25pm

Closing Time: 9.10pm

Chair: Gary Holborow

Minutes: Rebekah Mason

Attendees – Gary Holborow, Graham Mason, Laura Mason, Rebekah Mason, James Kessing, Richard Symyniuk, Evan Holborow, John Elfis, Steve Behn, Brian Ruttley, Brian McKeller, Andrew Biddlecombe

Current Committee 2020/2021: President – G Holborow
 Vice President – W Johnstone
 Secretary – L Mason
 Treasurer – J Kessing
 General Committee (up to 4 members): G Mason, B Ruttley
 Honorary Member: Administration Officer - R Mason
 Public Officer – J Kessing

Who / Item	What	Action Required	Accepted / Seconded
Gary / Minutes from Previous Meeting	Read previous AGM Meeting Minutes	No arising business	Accepted: Unanimous Seconded:
Gary / President Report	<p>Gary read out the president's report to attendees:</p> <ul style="list-style-type: none"> - Sad news of Andrew Young's passing – donation of model boat equipment to the club for sale – we have made just on \$10,000 – a big thank you to his family from the club - 2022 – looks like things may get back to normal - Club have offered to run Nationals in May (AMPBA have offered financial assistance for the running of this event) - 1/2k time trial course to be implemented to attract more members to attend meets - All sound measuring criteria must be implemented and enforced starting Jan 2022 (new SIRC requirement) for every run day or event. - Drivers Stand: impacted in the March Flood – lots of damage. We were successful in getting a grant to fix our equipment - Special thanks to all who helped with the grant – in particular: J Kessing. 		Accepted: G Mason Seconded: E Holborow

	<ul style="list-style-type: none"> - Thank all committee members for support and commitment during the year. - Thank all the members who have participated and helped on club days and working bees. - Copies handed to members on request. 		
James / Treasurer Report	<ul style="list-style-type: none"> - Not too much happened - Bank Reconciliation: 2020 – 2021 – available upon request - We made purchases of equipment in May June this year. - \$2473 Balance at the start of the financial year. - Present: \$25,182 – Floor Damage Grant / Andrew Young Estate. <p>Richard asked: what are regatta centre fees – about \$13.</p>		Accepted: B Ruttley Seconded: G Holborow
Laura / Secretary Report	<p>Laura to read secretary report</p> <ul style="list-style-type: none"> - Honour Andrew Young - Small numbers in attendance at the lake - Membership numbers have dropped a little - Welcome Doug – new member - Looking forwards to a much brighter 2022 - Improvements to our stand and site - 2022 nationals on the cards & winter spectacular - Huge thank you to everyone who has come and helped with working bees - Thank you to fellow committee members 		Accepted: B Ruttley Seconded: S. Behn
Gary / Current Committee to stand down	<ul style="list-style-type: none"> - Asked the current committee to stand down. 		

<p>Call For Nominations</p> <ul style="list-style-type: none"> - Postal Nominations - Nominations at the table 	<ul style="list-style-type: none"> - Mail votes – none received - Paper Votes: General Committee: G Mason, General Committee: Secretary: Laura Mason <p>POSITIONS – Call for nominations:</p> <ul style="list-style-type: none"> - Secretary: Laura Mason – Accepted by R. Syminuk, Seconded by B Ruttley - President: Gary Holborow – Accepted: J Kessing, Seconded: L Mason - Vice President: Nominations: Brian McKellar, Evan Holborow – voted: E Holborow – Accepted: G Mason, Seconded: B Ruttley - Treasurer: James Kessing: Accepted: J. Elfis, Seconded: B Ruttley - General Committee: Nominations: Brian Ruttley, Graham Mason – Accepted: E Holborow, Seconded: R Syminuk - Administration Officer: Rebekah Mason – Accepted: E Holborow, Seconded: J. Elfis 	<p>Rebekah to be made a financial non-racing member of the MBCofNSW funded by the club.</p>	
<p>Incumbent Committee</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Current Committee 2020/2021: President – G Holborow Vice President – W Johnstone Secretary – L Mason Treasurer – J Kessing</p> <p>General Committee (up to 4 members): G Mason, B Ruttley Honorary Member: Administration Officer - R Mason</p> <p>Public Officer – J Kessing</p> </div>		<p>Accepted: G Mason Seconded: A Biddlecombe</p>

New Committee / New Members	<p>All positions accepted</p> <div style="border: 1px solid black; padding: 5px;"> <p>New Committee 2021/2022: President – G Holborow Vice President – E Holborow Secretary – L Mason Treasurer – J Kessing</p> <p>General Committee (up to 4 members): G Mason, B Ruttley Administration Officer - R Mason</p> <p>Public Officer – J Kessing</p> </div>		Accepted: J Kessing Seconded: G Mason
General Business			
Drivers Stand Update	<p>Andrew Biddlecombe: Met Jay from Sydney Mobile Blasting – To be completed today and tomorrow. Will check in with him – after he is done we will need all hands on deck to get it back together and repositioned. Should be finished by lunch time Thursday this week.</p> <p>Gary: Walkway Material: Fibreglass Flooring in Brisbane – had trouble organising shipping. Looking at finding a local supplier and some alternatives (aluminium) Need to look at anti-slip properties. Rubber Tape to be used to prevent scratching of the new paint.</p> <p>Andrew: New transmitting system for PA – using FM Radios – Members to bring a FM radio to meets and tune into the station and everyone will be able to hear announcements, running info etc.</p>		
Race Calendar	<p>Gary: Been in conversation with the SIRC in regards to the calendar. We have priority for bookings. We have been asked to remove the drivers stand and fencing for the month of February so they can complete filming at the lake. Gary to confirm with SIRC regarding map of the Bouy System. The first weekend in march – things can go back in place.</p> <p>Discussion about doing up the fencing after this event as well. To be discussed further at a committee meeting.</p>		

<p>AMPBA / Constitution</p>	<p>Gary: The constitution has only ever been available available as a print off hard copy. Gary has gone and re-typed up the constitution – a draft copy has been printed to be checked by someone.</p> <p>By-Laws – Modified the AMPBA copy to suit our club – we can add or subtract at any time as long as it is done at a committee meeting and it has been recorded. They have been incorporated in the constitution.</p> <p>Code of Ethic – That every member should follow.</p> <p>Duties – There is a list of cities for each committee member</p> <p>This will all be brought to the next committee meeting to be reviewed.</p>	<p>**Committee to discuss at next meeting</p>	
<p>Membership Updates</p>	<ul style="list-style-type: none"> - AMPBA no longer going to issue membership cards - MBCofNSW will issue a receipt with details. 	<p>**Committee to discuss at next meeting</p>	
<p>Storage Container</p>	<p>Evan: Look at getting a bigger container and just having 1 container as opposed to having 2. To be discussed further at the next committee meeting. Members to conduct some research into this: B Ruttley & E Holborow</p>	<p>**Follow up on this at next committee meeting. Gary to speak to SIRC B Ruttley to conduct research for next meeting</p>	
<p>Nationals 2022</p>	<p>Gary: Update – we will be talking about this further at the next committee meeting.</p> <p>Proposed Dates: 16-22nd May – dates approved by SIRC – Asked attendees to vote for accepting this: Voted: unanimous</p>	<p>Gary to Confirm it has been locked in with Steve</p> <p>Laura to prepare items for agenda at next committee meeting</p>	<p>Accepted: L Mason Seconded: E Holborow</p>

Race Program	Gary: new program is up and running – it is based off Andrew’s original program. It is a cloud based program. We will be given details to log into the new system on our club laptop.	Going to trial using it at club days	
Call for any other agenda items			

Treasurer Task: Treasurer must fill in and ensure two signatures are on a cheque addressed to NSW Fair Trading (current fee is \$47.00). The cheque must be handed to the incumbent secretary to forward to NSW Fair Trading with all required documents.

CHECK LIST:

1. Did secretary retain handwritten minutes of meeting and scanned for safe storage?
2. Have the minutes been typed up and a physical and electronic record been securely stored within 5 working days
3. Have copies of minutes been distributed to committee executive for validation
4. Does the secretary have both physical and electronic copy of financial statement as presented at meeting by the treasurer or his/her proxy?
5. Have all required documents (ie minutes, financial statements, Fair Trading documents and cheque been sent to NSW Fair Trading within 10 working days
6. Is Public Officer still in place or A9 form been completed
7. Has a committee meeting date been established to follow up on membership and association duties

8. Send AGM Minutes & Incorporation Documentation to AMPBA

Laura To Do: prepare for Nationals: welcome bbq, raffles, shirts, trophies, presentation dinner, agm, forms, bbqs.

Next Committee Meeting: Thursday 20th January – Committee Meeting – open to all members.