



# The MBC of NSW Inc

## 2021 - 2022 AGM Meeting

Held on 18.9.22 at The Sydney International Regatta Centre

Open Time: 9.49am

Closing Time: 10:36am

Chair: Gary Holborow

Minutes: Rebekah Mason

Attendees – Gary Holborow, Graham Mason, Laura Mason, Rebekah Mason, James

Kessing, Richard Symyniuk, Evan Holborow, Bryan Ruttley, Brian McKeller, Andrew

Biddlecombe, Peter Antoni, Stephan Laout, Nick Polis, Sean Vincent, Steve Behn, Seth Holborow, Carolyn Mason, Jean Holborow

Current Committee 2021/2022: President – G Holborow

Vice President – E Holborow

Secretary – L Mason

Treasurer – J Kessing

General Committee (up to 4 members): G Mason, B Ruttley

Honorary Member: Administration Officer - R Mason

Public Officer – J Kessing

Who / Item	What	Action Required	Accepted / Seconded
<b>Gary / Minutes from Previous Meeting</b>	Read previous AGM Meeting Minutes	No arising business	Accepted: G Mason Seconded: E Holborow
<b>Gary / President Report</b>	<ul style="list-style-type: none"> <li>- Gary read his presidents report. Copy available upon request.</li> <li>- Living through Covid and 3 floods. It's great to be boating again finally!</li> <li>- Thanks to all who helped with the drivers stand refurbishment.</li> <li>- Keep an eye on facebook- some working bees will be coming up and we need all hands on deck.</li> </ul>		Accepted: B Ruttley Seconded: A Biddlecombe
<b>James / Treasurer Report</b>	<ul style="list-style-type: none"> <li>- Based on bank reconciliation</li> <li>- Copies available if you would like one</li> <li>- Started \$2473 2020 July - \$15, 914 – June 2021.</li> <li>- Thank you to everyone who contributed to the sales of Andrew's estate.</li> <li>- NSW flood assistance - \$14, 946 to repair drivers stand and equipment</li> <li>- Income primarily comes from run days and this basically just covers the cost of attendance, and membership.</li> </ul>		Accepted: B Ruttley Seconded: L Mason

	<ul style="list-style-type: none"> <li>- Thank you to all who helped with repairs on the drivers stand.</li> </ul>		
<b>Laura / Secretary Report</b>	<ul style="list-style-type: none"> <li>- Laura read a secretary report – available upon request</li> </ul>		Accepted: E Holborow Seconded: B Ruttley
<b>Gary / Current Committee to stand down</b>	Current committee asked to stand down.		
<b>Call For Nominations</b> <ul style="list-style-type: none"> <li>- <b>Postal Nominations</b></li> <li>- <b>Nominations at the table</b></li> </ul>	<p>POSITIONS – Call for nominations: No mail in or proxy's present</p> <ul style="list-style-type: none"> <li>- Secretary: Laura Mason – Accepted by B Ruttley, Seconded by A Biddlecombe</li> <li>- President: Gary Holborow – Accepted: L Mason , Seconded: G Mason</li> <li>- Vice President: Evan Holborow, Nominations: Accepted: J Kessing Seconded: B Ruttley</li> <li>- Treasurer: James Kessing Accepted: G Mason Seconded: A Biddlecombe</li> <li>- General Committee: Nominations: Richard Symyuiuk, Andrew Biddlecombe, Graham Mason, Bryan Ruttley Accepted: L Mason Seconded: R Mauger</li> <li>- Administration Officer: Rebekah Mason – Accepted: G Holborow Seconded: J Kessing</li> </ul>	Rebekah to be made a financial non-racing member of the MBCofNSW funded by the club.	

<b>Incumbent Committee</b>	<div style="border: 1px solid black; padding: 5px;"> <p>Current Committee 2022/2023: President – G Holborow  Vice President – E Holborow  Secretary – L Mason  Treasurer – J Kessing</p> <p>General Committee (up to 4 members): G Mason, B Ruttley, R Symyniuk, A Biddlecombe.  Administration Officer - R Mauger  Public Officer – J Kessing</p> </div>		Accepted: Seconded:
<b>New Committee / New Members</b>	All positions accepted		Accepted: G Mason Seconded: A Biddlecombe
<b>General Business</b>			
<b>Container &amp; Toilets</b>	Waiting on the final tick of approval from the SIRC to place our container and new toilet into the tree line closer to the driver stand. Evan has been researching new accessible toilets.		
<b>Modifications to course</b>	Is there a possibility to future-proof access to the course for when it floods – asked by Steph lought. Discussion about how the regatta centre will just close the centre again due to water contamination.	Discuss another set of higher pads because the constant water level has risen. To be discussed at next committee meeting.	
<b>No further general business</b>	Any additional items to go to next committee meeting – 29 <sup>th</sup> September at Auburn Tennis Club		

<b>Call for any other agenda items</b>			
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Treasurer Task: Treasurer must fill in and ensure two signatures are on a cheque addressed to NSW Fair Trading (current fee is \$47.00). The cheque must be handed to the incumbent secretary to forward to NSW Fair Trading with all required documents.

CHECK LIST:

1. Did secretary retain handwritten minutes of meeting and scanned for safe storage?
2. Have the minutes been typed up and a physical and electronic record been securely stored within 5 working days
3. Have copies of minutes been distributed to committee executive for validation
4. Does the secretary have both physical and electronic copy of financial statement as presented at meeting by the treasurer or his/her proxy?
5. Have all required documents (ie minutes, financial statements, Fair Trading documents and cheque been sent to NSW Fair Trading within 10 working days
6. Is Public Officer still in place or A9 form been completed
7. Has a committee meeting date been established to follow up on membership and association duties
8. Send AGM Minutes & Incorporation Documentation to AMPBA