



The MBC of NSW Inc

2023 AGM Meeting

Held on 30.07.2023 at Sydney International Regatta Centre

Open Time: 11:16am

Closing Time: 12:08pm

Chair: Gary Holborow

Minutes: Rebekah Mauger

Attendees – Gary Holborow, Graham Mason, Laura Mason, Rebekah Mauger, James Kessing, Richard Symyniuk, Steve Behn, Bryan Ruttley, Andrew Biddlecombe, Ian

Baas, Russell Nelson, Cameron Kendall, Graham Kendall, Wayne Johnson, Neil Hyland, Scott Elliott, Beau Yates, Lucas Ruttley

Current Committee 2022/2023: President – G Holborow

Vice President – E Holborow

Secretary – L Mason

Treasurer – J Kessing

General Committee (up to 4 members): G Mason, B Ruttley, R Symyniuk, A Biddlecombe

Honorary Member: Administration Officer - R Mauger

Public Officer – J Kessing

Who / Item	What	Action Required	Accepted / Seconded
Rebekah / Minutes from Previous Meeting	Read previous AGM Meeting Minutes	No arising business	Accepted: Wayne J Seconded: L Mason
Gary / President Report	<ul style="list-style-type: none"> - World and Club to come back to it was before the pandemic - New container in place, thanks to all members for helping - re-wiring of drivers stand and lots of work has been done - Looking forward to the Winters Spectacular - Thank you to all committee members, pleasure working with all. - Pleased to see growing membership, and attendance rates growing. - Thanks to Laura for the new club championships 		Accepted: G Mason Seconded: R Symyniuk
James / Treasurer Report	<ul style="list-style-type: none"> - End of last Financial year \$13,925. Reasonably financial, getting some government grants, thanks to Gary. Still have Andrew Young's donation. - If you want further details, please see Jame's report - items listed on spending for update to drivers stand / container etc - 2 new toilets - approx \$4,000 to be spent. Will need a working bee to get them installed and set up. 		Accepted: G Holborow Seconded: G Mason

	<ul style="list-style-type: none"> - \$14.80 from \$20 run day fee goes to the SIRC currently. May need to review our run day fee soon as this keeps increasing. - Containers cost \$450 per year to have on site. (x3 currently) Will be scrapping original container and selling the 2nd container so we are just down to the 1 container. - Thank you to Bryan for organising the container for us 		
Laura / Secretary Report	<ul style="list-style-type: none"> - Great to be racing again - great to see members out at the 2023 Nationals at Mawala - Welcome to our newer members and thanks to our veteran members for guiding them - 34 members this year so far, including new sub-junior members. - Looking forward to the Winter Spec in a couple of weeks. - Thanks to the committee and members for all the help at working bees 		Accepted: A Biddlecombe Seconded: G Mason
Rebekah / Current Committee to stand down	Current 2023/2023 committee was asked to stand down from positions		
Call For Nominations <ul style="list-style-type: none"> - Postal Nominations - Nominations at the table 	POSITIONS – Call for nominations: <ul style="list-style-type: none"> - Secretary: Laura Mason – Accepted by R Symyniuk , Seconded by G Mason - President: Andrew Biddlecombe – Accepted : G Holborow , Seconded: R Symyniuk - Vice President: Gary Holborow Accepted: A Biddlecombe Seconded: G Mason - Treasurer: James Kessing Accepted: G Mason Seconded: G Holborow - General Committee: Nominations: Richard Symyniuk, Wayne Johnstone, Russell Nelson, Beau Yates Accepted: B Ruttley Seconded: G Holborow - Administration Officer: Rebekah Mauger – Accepted: G Holborow Seconded: B Ruttley 		

Incumbent Committee	<div style="border: 1px solid black; padding: 5px;"> <p>New Committee 2023/2024: President – A Biddlecombe Vice President – G Holborow Secretary – L Mason Treasurer – J Kessing</p> <p>General Committee (up to 4 members): R Symyniuk, B. Yates, R. Nelson, W. Johnstone Honorary Member: Administration Officer - R Mauger</p> <p>Public Officer – J Kessing</p> </div>		Accepted: G Mason Seconded: G Holborow
New Committee / New Members	All positions accepted		Accepted: R Nelson Seconded: L Mason
General Business			
Laura / Winter Spectacular	Jobs at Winter Spectacular Rescue Boat - Beau, Richard, Russell, Seth, Bryan BBQ - Kef, Bryan, Graham M, Race Director - Gary Holborow Tower - Bryan, Andrew, Ian to help Gary & Laura Raffles - yes we want to run raffles, get some prizes from Bunnings, Gary has a couple of things to donate, Graham to donate a boat. Stevie, Trudie, Beau's family. Set-up / Pack-up - all members Presentation Set-up - Gary Thursday morning Set up - Beau, Graham, Andrew, Gary, Russell re-confirmed: no one is allowed to stay on site. Can leave things here at your own risk.	<ul style="list-style-type: none"> - to buy - some more tables for BBQ / Raffles - Boat Rescue Poles (Graham) 	

Gary / Working Bee	<p>Toilets - to be installed near container, we will own the facilities outright, not rented. Will need help to get them all installed. The SIRC will maintain them for us.</p> <p>Interim - port-a-loo has been requested for Winter Spectacular (x2)</p>		
Gary / Upcoming Events	<p>2023 / 2024 - more events up and running - speciality events - can also use the warm up lake for straight line events. Looking forward to seeing more happening over the next year.</p> <p>Speciality events including, Gas day, tunnel day, 1/2k oval events, straight line events.</p>		
Beau / Plan for moving forwards	<ul style="list-style-type: none"> - Run Day Set up / buoy set up. - Get set up before 9am so we can get on the water by 9am. - Add on to what is existing - portable winch system to improve what we have set now. Gary has some ideas for how we can get this set up. Discussion of ideas for getting this happen, electric, not electric etc. - suggestion - need some new hooks, need stainless steel ones in the boxes as they are corroded. - buoy system needs to be simple, reliable, vandal proof. 		
Beau / access to keys	<ul style="list-style-type: none"> - Keys and access for new members - discussed the process of completing the register and paying deposit. Keys are limited to committee members + exceptions due to being broken into in the past. - Gary, James, Wayne, Graham have full key set - Beau has container keys - Richard has a key for the Bouys - Bryan Ruttley returned keys to Laura - Lock box inside container / buoy keys to be kept in the container for members to access. 	<ul style="list-style-type: none"> - Keys for buoys to be put into container - Beau to speak to locksmith for the buoys - replacement locks. 14 locks, 10 sets of keys. 	
Beau / Shade Cloth for Drivers Stand	<ul style="list-style-type: none"> - Can we get that back on the stand - To discuss getting the shade cloth re-done and installed. 	Action - committee to discuss at the next meeting	

Call for any other agenda items	none		

Treasurer Task: Treasurer must fill in and ensure two signatures are on a cheque addressed to NSW Fair Trading (current fee is \$47.00). The cheque must be handed to the incumbent secretary to forward to NSW Fair Trading with all required documents.

CHECK LIST:

1. Did secretary retain handwritten minutes of meeting and scanned for safe storage?
2. Have the minutes been typed up and a physical and electronic record been securely stored within 5 working days
3. Have copies of minutes been distributed to committee executive for validation
4. Does the secretary have both physical and electronic copy of financial statement as presented at meeting by the treasurer or his/her proxy?
5. Have all required documents (ie minutes, financial statements, Fair Trading documents and cheque been sent to NSW Fair Trading within 10 working days
6. Is Public Officer still in place or A9 form been completed
7. Has a committee meeting date been established to follow up on membership and association duties
8. Send AGM Minutes & Incorporation Documentation to AMPBA